

# **2 Minute Form**

**Trip Name: Matheson’s Bay to Goat Island**

**Check-in Name and Phone:**

**Date:** **Branch:**

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| **Leaders** |  | | | |  | |
| **Cell Phone Number** |  | | | |  | |
| **VHF** Call Sign &/or Vessel Name |  | | | |  | |
| **Vehicle** make, model, registration, colour |  | |  | |  |  |
| **General Plan**  *Note: If plan changes, you must notify your Check-in person.* |  | | | | | |
| **Latest Time Off the Water** |  |  | | | TMP/ AMP used20 |  |
| **Tide/ Forecast Lake Level** | Low |  | | High | Other |  |
| **Communications Carried**21 |  | | | | | |
| **Communications** | We will be communicating as a group on VHF Channel \_\_\_\_\_ | | | | | |
| **Equipment Carried** |  | | | | | |
| **Trip Report**  (Use other side if more space required) |  | | | | | |

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| Activity | Club trip | Centre | Auckland | Location | | |  | | Difficulty1 | | | Intermediate plus | |
| Activity Description | Meet at Matheson’s Bay. Getting there – head north, through Matakana, past the turnoff to Omaha, don’t go down Matheson’s Bay Road, but just past there turn right half way up the hill, go down Grand View Road and follow it down to the beach. Paddle north along the coast, around Cape Rodney to Leigh and Goat Island. | | | | Leader qualification req.2 | | Leader | |  | | |  | |
| Get in Location | Matheson’s Bay | | | | Chart/ Map no.4 | | 532 | | Distance | | | Approx. 15km | |
| Get out Location | Matheson’s Bay | | | | Coastguard Channel | | 82 & 16 | | Nowcasting | | | 21 | |
| Emergency get out 5 | There are a couple of beaches along the way. | | | | Emergency / Coastguard Station | | Auckland | | Phone | | | \*500  09 303 4303 | |
| Drinking Water6 | ? | | Toilets7 | | | Matheson’s Bay & Leigh | | | |
| Emergency Response | Refer Emergency Response Booklet | | | |  |  | | Parking8 | | | Matheson’s Bay & Leigh | | | |
| Specific Equipment Required9 | Helmet if rock gardening. Wetsuit, mask, snorkel, fins if you wish to see the fishies. | | | | Working Communications equipment in this area10 | Cell phone  Sat phone | | | | Mountain Radio | | | PLB  VHF | |
| Other resources  and notes11 | Goat island is one of the best trips in the region. This area is a renowned marine reserve with a huge number and variety of aquatic life. Go around Goat Island where there are caves to explore.  This is a marine reserve, no fishing. | | | | Weather Parameters12 | **Beginners**     Wind under 15 knots, no significant surf or swell  **Intermediate**    Wind under 25 knots, and surf or swell less than 1.5 metres  **Advanced**    Any condition that is suitable for the trip's aims | | | | | | | | |
| Previous incidents13 | | | | | | | | | | | | | |

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| **Safety Management**14 | | | | | | | | | | | | |
| Hazard | | Significant? | | Management Strategy15 | | | | Hazard | Significant? | Management Strategy15 | | |
| Cold Water | | Yes | | Carry spare dry clothes and shelter | | | | Deep Water | Yes | Correctly fit PFDs | | |
| Medical Conditions | | Yes | | 1. Leader has first aid qualification 2. Ask customers about medical conditions | | | | Bad Weather | Yes | Understand weather forecasts.  Have back up plans or pull out if necessary | | |
| Capsizing | | Yes | | * Correctly fit PFDs * Skills at performing rescues. | | | | Heat / Sun | Yes | * Protective Clothing (worn) * Sun Screen * Plenty of drinks * Sunglasses | | |
| Panic | | Yes | | Ensure conditions match level  of skills | | | | Obstacles | Ye s | Awareness of reefs, navigational hazards, nets | | |
| Rock gardening/caves | | Yes | | Plenty of interesting rock gardening, but take care if there is any swell. Wear helmets if getting in amongst it and ensure participants have the necessary skills. | | | | Other Vessels | Yes | * Understand the “rules of the sea” * “Be seen” – Have two of the following; flag, brightly coloured kayak, brightly coloured Pfd or hat. At night: an all round white light & a powerful torch. | | |
| Swell | | Yes | | Even on calm days this part of the coast is exposed to ocean swell which can be significant, particularly as you round Cape Rodney. Ensure participants have the skills to deal with this. | | | |  |  |  | | |
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| Written up by: | Larraine Williams | | Approved By: | | Russell Williams | Signed: | RW | | Date: | 13 Mar 14 | Review in: | 12 months from date of approval |



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| **Additional Information Sheet** (Optional) | | | | | | |
| Introduction (A general introduction) | |  | | | | |
| Description (A description of the tour – as if you were selling the idea to someone) | |  | | | | |
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| **Local Attractions** | | **Transport/ Local Operators** |  | | | |
|  | Contact details |  | Contact details | | | |
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| **Local Eateries** | |  |  | | | |
|  | Contact details |  |  | | | |
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| **Accommodation/ Campsite Locations** | | | **Facilities** | | | |
| Name |  | | Cabins |  | Fuel |  |
| Phone |  | | Showers |  | Power |  |
| E-mail |  | | Toilets |  | Water Access |  |
| Website |  | | Laundry |  | Pool |  |
| Physical Address |  | | Water |  | Fires Allowed |  |
| Other |  | | Supplies |  |  |  |
| **Other information** |  | |  |  |  |  |